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SAMUEL L. WILKINS DIRECTOR

MEMORANDUM

TO: Agency Directors and Human Resources Directors of All Agencies,

Departments, Institutions, and Commissions

FROM: Samuel L. Wilkins

DATE: September 14, 2005

SUBJECT: 2006 Holiday Schedule

Listed below are dates on which legal holidays for South Carolina State employees will be observed in 2006.

As in the past, agencies with a seven-days-a-week operation should ensure that full-time employees who do not work the Monday through Friday workweek will receive the same number of holidays as those who work the Monday through Friday schedule.

New Year's Day Monday, January 2 (Observed)

Martin Luther King, Jr. Day Monday, January 16 (3rd Monday in January)

George Washington's Birthday/

President's Day Monday, February 20 (3rd Monday in February)

Confederate Memorial Day Wednesday, May 10

National Memorial Day Monday, May 29 (Last Monday in May)

Independence Day Tuesday, July 4

Labor Day Monday, September 4 (First Monday in September)

Veterans Day Friday, November 10 (Observed)

Thanksgiving Day Thursday, November 23 (4th Thursday in November)

Day After Thanksgiving Friday, November 24
Christmas Day Monday, December 25
Day After Christmas Tuesday, December 26

Holiday schedules of public colleges and universities, including technical colleges, shall not violate the holiday provisions above so long as the number of holidays provided for in Section 19-708.02 A. of the State Human Resources Regulations are not exceeded.

If you have any questions, please call your Human Resources Consultant at 737-0900.

SW:km